

Appendix F

SOPs for Construction Site Storm Water Runoff Control

SOPs to include:

- 1. Pre-construction SWPPP Review**
- 2. Construction Site Inspection**
- 3. Procedure to be notified by builders when active construction is completed to verify stabilization and removal of temporary BMPs**

4.2.4.3 SOP for pre-construction SWPPP review

1. Require SWPPP for all land disturbing operations that include excavation and/or footing and foundation construction. SWPPP to be submitted with building permit application or improvement drawings for subdivisions.
2. SWPPP shall meet all UPDES permit requirements for projects that disturb greater than or equal to one acre of ground or are part of a common plan of development. SWPPP shall meet city requirements for projects less than one acre and not part of a common plan of development.
3. Staff will review submitted SWPPPs prior to issuing a building permit or prior to a pre-construction meeting for subdivisions. The SWPPP review will use a pre-construction review checklist to ensure requirements are being met.
4. Staff review will include checking to see if the developer has evaluated the LID opportunities at the site.
5. Staff will identify priority construction sites considering the following factors at a minimum:
 - Soil erosion potential;
 - Site slope;
 - Project size and type;
 - Sensitivity of receiving waterbodies;
 - Proximity to receiving waterbodies; and,
 - Non-storm water discharges and past record of non-compliance by the operators of the construction site.

4.2.4.4 SOP for construction site inspections

1. All new construction sites with a land disturbance of greater than or equal to one acre, including projects less than one acre that are part of a larger common plan of development or sale at least monthly by the Farmington City Storm Water Inspector using the Construction Storm Water Inspection Form (Checklist) found on the Division's website. Priority construction sites will be inspected bi-weekly.
2. The Inspector will inspect sites prior to land disturbance, during active construction, and following active construction.
3. The inspector will submit a copy of his inspection to the operator, noting any violations and requirements for remediation. Fines for violations that cannot be

remediated, such as evidence that pollutants of entered a storm drain or concrete washout on the ground, will be deducted from the storm water bond at this time.

4. Once the deadline for remediation has been passed, a re-inspection will take place to ensure all corrections have been made. If items have not been corrected, a fine will be deducted from the storm water bond and the operator will be notified of the continuing violation. Additional fines will be deducted on a daily basis as needed until the violations have been corrected.
5. A number for reporting issues on construction sites will be published on the Farmington City web site.
6. A record of violations, enforcement actions and corrective actions will be kept by the Storm Water Inspector.

4.2.4.4.2 Procedure for being notified by construction operators/owners of their completion of active construction.

1. Operators will be required to get a UPDES permit for project greater than or equal to one acre of land disturbance or which are part of a common plan of development. This permit will include a Notice of Termination form which will be submitted to the state upon completion of the project.
2. When the NOT shows up on the list of unverified NOTs, the Storm Water Inspector will inspect the property to assure the project final stabilization is complete and the temporary control measures have been removed.